**Division of Animal Resources**

**Animal Export Request Form**

**Important Information:**

1. To be completed and submitted to DAR (dartechs1@illinois.edu). **Please allow at least 5 business days** for processing.
2. **The DAR vet staff must approve all exports before animals may be shipped** from any UIUC Laboratory Animal Facility to another institution.
3. **Animal exports must be coordinated with the animal facility manager**; if you have not already informed the manager of this request, please do so promptly.
4. All exports are subject to an export fee that covers processing. The processing fees for rodents are $80 for domestic shipments and $120 for international shipments. Any shipping supplies used will be billed additionally at cost. Please provide the CFOP below for the account you would like these costs billed. DAR will provide an invoice of these charges so that costs can be recovered from collaborators who may have agreed to pay all shipment charges.

I. Animal Origin Information

Date of Request:       PI:       Protocol#      CFOP#

Appropriate research contact:       Email:       Phone:

Facility and room number (current room ***and*** previous rooms in which animals are housed):

Are these animals genetically manipulated (transgenic)?       No       Yes. If yes, provide the name/description of the transgenic:

Animals to be shipped

|  |  |  |
| --- | --- | --- |
| Species | Strain | Numbers |
|       |       | F:        | M:       |
|       |       | F:       | M:       |
|       |       | F:       | M:       |

II. Animal Destination Information

Institution:

**PI**:

Appropriate research contact:

Email:

Phone:

**Veterinarian**:

Email:

Phone:

**Import/Export Coordinator:**

Email:

Phone: